

**NEBRASKA CRIME COMMISSION**  
**2020 JUVENILE SERVICES PROGRAM**  
**SUPPLEMENTAL APPLICATION**

**Section I: Application Information**

<b>Agency Official Name:</b>	Lancaster County	Telephone: (402) 441-7447
<b>Applicant Federal Employer ID:</b>	47-6006482	
<b>Address of Applicant:</b>	Address: 555 South 10 <sup>th</sup> Street, Suite 107	
	City: Lincoln State: NE Zip Code: 68508 – 2806	
<b>Lead Project Contact:</b>	Name: Becky Steiner	Telephone: (402) 441-8495
	Title: Juvenile Justice Coordinator	
	Email: <a href="mailto:bsteiner@lancaster.ne.gov">bsteiner@lancaster.ne.gov</a>	
	Address: 555 South 10 <sup>th</sup> Street Suite 107	
	City: Lincoln State: NE Zip Code: 68508 –2806	
<b>Secondary Project Contact: (optional)</b>	Name: Sheila Dorsey Vinton	Telephone: (402) 477-3446
	Title: Executive Director	
	Email: <a href="mailto:sheila@lincolnasiancenter.org">sheila@lincolnasiancenter.org</a>	
	Address: 144 N. 44th St. Suite A	
	City: Lincoln State: NE Zip Code: 68503	
<b>Financial Contact:</b>	Name: Christina Collins	Telephone: (402) 441-8840
	Title: Accounting Specialist	
	Email: <a href="mailto:ccollins@lancaster.ne.gov">ccollins@lancaster.ne.gov</a>	
	Address: 555 South 10 <sup>th</sup> Street, Suite 107	
	City: Lincoln State: NE Zip Code: 68508 – 2806	
<b>Authorized Official:</b>	Name: Sean Flowerday	Telephone: (402) 441-7447
	Title: Lancaster County Board Chair	
	Email: <a href="mailto:commish@lancaster.ne.gov">commish@lancaster.ne.gov</a>	
	Address: 555 South 10 <sup>th</sup> Street, Suite 110	
	City: Lincoln State: NE Zip Code: 68508 –2806	

## Section II: Program Summary

### PROGRAM TYPE TABLE

Complete the table below for each program, service, or system improvement for which you are requesting funds. If a program has several funded components (e.g., staff salaries, curriculum, supplies, etc.), please combine these into a single row in the table. Round up or down to the nearest dollar.

**\*Program types and definitions are located on the Juvenile Justice Institute's [website](#).\***

Program Title	Over-arching Type	Program Type	Sub-program Type	Amount Requested for each Program
ACCC Serving Refugee & Other Immigrant Youth	Direct Events	Prevention/ Promotion	Prosocial Activity	\$33,441
				\$
				\$
<b>All programs listed in the table above must equal the total requested amount from the budget.</b>				Total: \$ 33,441

## PROGRAM TYPE NARRATIVE: CURRENTLY FUNDED

**\*Fill out separately for each existing program or service listed in the Program Type Table\***

**PROGRAM TITLE:** Asian Community and Cultural Center Serving Refugee and other Immigrant Youth

1. Briefly describe the need for additional funding, including the community problem and gap that will be addressed:

The youth and families we serve are refugees and immigrants. They are all ELL students at their schools. A high majority of the parents of our youth cannot speak English or speak very little. Many parents have never attended or graduated high school, much less college. The degree of learning for a student whose parents did not even attend high school is vastly different than even those US-born first generation college students.

The current student/staff ratio in our Youth Program is about 70 to 1. This is too high. Helping ELL students takes more time and one-to-one attention than a native-English-speaking student, even a struggling native-speaking student. The youth we serve require a very intensive level of support, both academically and otherwise. To operate at full capacity, this program requires a minimum of two full-time Youth Coordinators, two 20-hour Youth Program Assistants, as well as additional support staff, contractors, and volunteers in order to achieve program effectiveness. Currently, Juvenile Services and Juvenile Justice Prevention Funds cover 70 hours out of the over 120 hours needed. This application requests funding for the additional hours needed.

2. Describe the impact on the youth and families in your community this additional funding will provide, including how many additional youth will be served:

Although LPS does a wonderful job supporting ELL students, teachers, guidance counselors, and social workers do not have the capacity to offer the types of support that we offer students. For example, at Lincoln High School, there is one guidance counselor to serve all ELL students. Students do not often know how to reach out to teachers or counselors for help. Most students would benefit from hours of one-to-one support outside of school hours each week to help them succeed in their classes and navigate the foreign process of going to college.

These students can easily fall through the cracks of other programs and initiatives. The Asian Center is uniquely positioned both to reach these youth and to help with the needs of both the youth and their families. The support we provide is different than another organization would be able to provide. There is no one else serving the students we serve in the way that we do and in the way that we are positioned to do so.

Many newcomers may have had interrupted schooling and will also be struggling with learning a new language. The process can be discouraging, and if their family is struggling financially it may seem appealing to leave school and begin work. The Asian Center's Youth Program helps youth understand the importance of a high school diploma and post-secondary education in the U.S., especially in terms of long term earning potential and the variety of jobs available. Newcomer students may be particularly drawn to employment options after high school especially if they are feeling economic pressure to supplement their family's income. These students may need help uncovering the variety of training options available to help them get better paying, more rewarding jobs

## SECTION III: BUDGET

### Budget Summary

Category	Requested Amount
1- Personnel (Agency/County/Tribe)	
2- Travel (Agency/County/Tribe)	
3- Operating Expenses (Agency/County/Tribe)	
4- Contracts (Agency/County/Tribe)	
5- Sub-Awards	\$33,441
<b>TOTAL AMOUNT REQUESTED</b>	\$33,441

## 5 - SUB-AWARD PERSONNEL TABLE

Program Title	Position Title and Name	Agency Name	Full or Part Time (F or P)	New or Existing (N or E)	Current Annual Salary	Projected Annual Salary	Percent Time Devoted	Requested Wages	Requested Fringe	Requested Total
ACCC Serving Refugee and Immigrant Youth	Full-Time Youth Coordinator - Jenn Worley	ACCC	F	E	\$18,018	\$34,320	100%	\$11,286	\$3,080	\$14,366
ACCC Serving Refugee and Immigrant Youth	Assistant Youth Coordinator 1- Joy Karges	ACCC	P	E	\$3,228	\$13,000	50%	\$6,750	\$2,624	\$9,374
ACCC Serving Refugee and Immigrant Youth	Assistant Youth Coordinator 2 - Laila Hasan	ACCC	P	N	\$0	\$2,160	12.5%	\$2,160	\$165	\$2,325
ACCC Serving Refugee and Immigrant Youth	Assistant Youth Coordinator 3 - TBD	ACCC	P	N	\$0	\$4,752	25%	\$4,320	\$	\$4,320
					\$	\$	%	\$	\$	\$
					\$	\$	%	\$	\$	\$
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					\$	\$	%	\$	\$	\$
					\$	\$	%	\$	\$	\$
CONTRACT PERSONNEL TOTAL								Requested Wages	Requested Fringe	Requested Total
								\$24,516	\$5,869	\$30,385

## SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

**\*Fill out for each position listed in the table above\***

1. Program Title and Position Title: ACCC Serving Refugee & Other Immigrant Youth - Full-Time Youth Coordinator

2. Is this position new or existing: ☐ New ☒ Existing

3. If existing, describe how this position was previously funded: This position is currently funded for 21 hours through Juvenile Justice Prevention Funds. This application makes up the additional 19 hours per week needed for the remainder of the fiscal year, accounting for the 36 weeks between November 1 and June 30.

4. Briefly describe how this request complies with the non-supplanting requirement: This is an existing position that is not yet fully funded.

5. Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties): attached

6. Provide justification for an annual salary increase: No increase from previous application

7. Provide a personnel budget breakdown on the following:

a.

Breakdown of wages for this position: **Full-Time Youth Coordinator** will work full time, manage the Yezidi youth program, supervise part-time staff, and assist with managing grants. \$16.50 per hour x 684 hours [\$16.50 rate per hour x 684 hours (19 additional hours per week x 36 weeks)] = \$11,286

19 hours brings the Youth Coordinator position up to full-time, and 36 weeks accounts for the dates between November 1 and June 30.

b. Breakdown of fringe benefits for this position: FICA @ 7.65% of Gross Salary = (\$11,286 x 0.0765) = \$864

Workmen's Compensation @ 1.3% of Gross Salary = (\$11,286 x 0.013) = \$146.74

Health Reimbursement Stipend @ \$100/month x 8 months = \$800

Unemployment Insurance @ \$541 per year x 1 FTE = \$541

LLD & Life Insurance @ \$143 per quarter x 1 FTE = \$429 (3 remaining quarters)

TOTAL: \$3,080

## SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

**\*Fill out for each position listed in the table above\***

8. Program Title and Position Title: ACCC Serving Refugee & Other Immigrant Youth - Assistant Youth Coordinator 1

9. Is this position new or existing: ☐ New ☒ Existing

10. If existing, describe how this position was previously funded: This position is currently funded for 5 hours through Juvenile Services. This application makes up the additional 15 hours per week needed for the remainder of the year, accounting for the 36 weeks between November 1 and June 30.

11. Briefly describe how this request complies with the non-supplanting requirement: This is an existing position that is not yet fully funded.

12. Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties): attached

13. Provide justification for an annual salary increase: No increase from previous application

14. Provide a personnel budget breakdown on the following:

a. Breakdown of wages for this position: **Assistant Youth Coordinator 1** will work part time, help coordinate youth programs, and assist with administrative tasks. \$12.50 per hour x 540 hours [\$12.50 rate per hour x 540 hours (15 additional hours per week x 36 weeks)] = \$6,750

15 hours brings the Assistant Youth Coordinator position up to half-time, and 36 weeks accounts for the dates between November 1 and June 30.

b. Breakdown of fringe benefits for this position: FICA @ 7.65% of Gross Salary = (\$6,750 x 0.0765) = \$516

Workmen's Compensation @ 1.3% of Gross Salary = (\$26,000 x 0.013) = \$338

Health Reimbursement Stipend @ \$100/month x 8 months = \$800

Unemployment Insurance @ \$541 per year x 1 FTE = \$541

LLD & Life Insurance @ \$143 per quarter x 1 FTE = \$429 (3 remaining quarters)

TOTAL: \$2,624

If we receive this funding, Assistant Youth Coordinator 1 will be a full-time Asian Center employee, with 50% of time devoted to ACCC Serving Refugee & Other Immigrant Youth. Thus, this staff position will receive full-time benefits.

## SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

**\*Fill out for each position listed in the table above\***

1. Program Title and Position Title: ACCC Serving Refugee & Other Immigrant Youth - Assistant Youth Coordinator 2

2. Is this position new or existing: ☒ New ☐ Existing

3. If existing, describe how this position was previously funded:  
This is a new position.

4. Briefly describe how this request complies with the non-supplanting requirement:  
This is a new position that will commence upon the receipt of funding.

5. Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties):  
Attached

6. Provide justification for an annual salary increase:  
No increase

7. Provide a personnel budget breakdown on the following:

a. Breakdown of wages for this position:

**Assistant Youth Coordinator 2** will work part time and help run programs and complete administrative tasks. \$12.00 per hour x 180 hours [\$12 rate per hour x (5 hours per week x 36 weeks)] = \$2,160  
5 hours for Yezidi Assistant Youth Coordinator. 36 weeks accounts for the dates between November 1 and June 30.

b. Breakdown of fringe benefits for this position:

FICA @ 7.65% of Gross Salary = (\$2,160 x 0.0765) = \$165

TOTAL: \$165



## SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

**\*Fill out for each position listed in the table above\***

8. Program Title and Position Title: ACCC Serving Refugee & Other Immigrant Youth - Assistant Youth Coordinator 3

9. Is this position new or existing: ☒ New ☐ Existing

10. If existing, describe how this position was previously funded:

This is a new position.

11. Briefly describe how this request complies with the non-supplanting requirement:

This is a new position that will commence upon the receipt of funding.

12. Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties):

Attached

13. Provide justification for an annual salary increase:

No increase

14. Provide a personnel budget breakdown on the following:

c. Breakdown of wages for this position:

**Assistant Youth Coordinator 3** will work part time and help run programs and complete administrative tasks. \$12.00 per hour x 360 hours [\$12 rate per hour x (10 hours per week x 36 weeks)] = \$4,320

10 hours for Karen or Vietnamese or Arabic-speaking Assistant Youth Coordinator. 36 weeks accounts for the dates between November 1 and June 30.

d. Breakdown of fringe benefits for this position: No Benefits

## 5- SUB-AWARD OPERATING EXPENSES

Program Title:	Rate (per month)	Amount Requested
Postage		\$
Communication		\$
Utilities		\$
Conference Registration		\$
Educational Materials		\$
Auditing		\$
Food for Youth	\$107/month	\$856
Incentives for Youth	\$50/month	\$600
Transportation for Youth	\$100/month	\$800
External Fees for Youth	\$100/month	\$800
<b>OPERATING EXPENSES TOTAL</b>		<b>\$3,056</b>

## OPERATING EXPENSES BUDGET BREAKDOWN

**\*Fill out for each request listed in the table above\***

1. If you are requesting funds for educational materials, list the name and purpose for each material:

2. Provide research that supports the selection of the educational materials:

Explain how each operating expense listed above will benefit a program or service listed in this grant application:  
 Food for youth who attend programming and events  
 Incentives will be used for students who complete the required paperwork/assignments  
 Transportation is for students to and from programs and field trips

3. External fees will be used for field trips and special educational activities

Provide a breakdown of costs for each line item above: Food for youth: \$100 per month = \$40 x 2 = \$80 for 100 small bags of chips, 9 x 3 = \$27 for 108 juice packs= \$856  
 Incentives for youth: \$10 gift card for gas or food x 10 = \$100 per month= \$600  
 Transportation for youth: 183 miles/month x 0.545 = \$100 per month= \$800  
 External fees: For example Ice skating \$8/student x 13 = \$100, Quilt museum \$8/student x 13 = \$100= \$800

4.

<b>5- SUB-AWARD TOTAL</b>	
<b>PERSONNEL FEES</b>	\$
<b>TRAVEL FEES</b>	\$
<b>OPERATING FEES</b>	\$3,056
<b>CONTRACT FEES</b>	\$30,385
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$33,441</b>

**CERTIFICATION: I certify the information in this application is accurate and as the Authorized Official for this project, hereby agree to comply with all provisions of the grant program and all other applicable state and federal laws. I certify by signing this application that I am authorized to contract on behalf of the submitting agency, county or tribe.**

**Name of Authorized Official:** : Sean Flowerday

**Title:** : Lancaster County Board Chair

**Address:** 555 South 10<sup>th</sup> Street, Suite 110

**City, State, Zip:** Lincoln, NE 68508 –2806

**Telephone:** (402) 441-7447

**Signature of Authorized Official:**

**Date:**