

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
ZOOM MEETING  
THURSDAY, JUNE 11, 2020  
VIEWING AVAILABLE VIA YOUTUBE  
8:30 A.M.**

Commissioners Present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson, Deb Schorr and Christa Yoakum

Others Present: Kerry Eagan and Dave Derbin, Chief Administrative Officers; Ann Ames, Deputy Chief Administrative Officer; and Dan Nolte, County Clerk

*Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on June 10, 2020.*

The Chair called the meeting to order at 8:37 a.m. and announced the Open Meetings Act is available at Neb. Rev. Stat. § 84-1401-1414.

**AGENDA ITEM**

**1. APPROVAL OF STAFF MEETING MINUTES FOR JUNE 4, 2020**

**MOTION:** Vest moved and Yoakum seconded approval of the June 4, 2020 Staff Meeting minutes. Schorr, Yoakum, Vest and Flowerday voted yes. Amundson was absent. Motion carried 4-0.

**2. LEGISLATIVE UPDATE – Joe Kohout and Brennen Miller, Kissel, Kohout, ES Associates LLC**

Kohout reviewed the weekly legislative report (Exhibit 1). He noted that the Judiciary Committee heard two days of testimony from individuals expressing concerns and information about the recent protests. Additionally, the importance of behavioral and mental health issues were mentioned. It is expected that Senators Morfeld and Brooks will be addressing some of these issues and concerns next session.

Kohout said April sales tax numbers should be available soon.

Amundson joined the meeting at 8:48 a.m.

**3. CHANGE OF ZONE 20014, AGRICULTURAL (AG) TO AGRICULTURAL RESIDENTIAL (AGR), 13350 N. 84TH ST.** – Steve Henrichsen, Planning Department Development Review Manager

Henrichsen reviewed the summary report (see agenda packet), noting the roads are gravel and the area is currently zoned agricultural (AG).

The Planning Commission voted 6-0 to deny Raymond and Janet Sanders' application to create a second lot on their property for a dwelling unit. Henrichsen noted that the Planning Department receives frequent requests from property owners seeking to split off a piece of land and they are not able to do so under current requirements.

Amundson stated that if this were allowed in this situation it would set a precedent for other rural property owners to receive approval for similar requests.

In response to a question from Schorr, Henrichsen said this situation would not qualify for a secondary dwelling unit since the owner is wanting to sell a separate lot rather than only adding another dwelling on their property.

**4. SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT (SEND) HOUSING REHABILITATION PROGRAM** – Tom Bliss, Trey Ertman, and Jim Warrelmann, SEND; and Dennis Meyer, Budget and Fiscal Officer

Meyer said there will be a public hearing regarding the development of a program to distribute funds for the Housing Rehabilitation Program being overseen by the Southeast Nebraska Development District (SEND).

Ertman said there will be a level of review provided, including an environmental process, prior to rehabilitation of dwellings. Some of the documents involved will be on the June 16<sup>th</sup> Board agenda for approval. Guidelines will be established by the Department of Economic Development that will also require County Board approval.

Warrelmann said inquiries about the program can be forwarded to SEND's office. They will be notifying villages in Lancaster County about the program with various marketing material. Meyer said \$420,000 will be available in the fund. The maximum that a person can request is \$24,999 which is a Housing and Urban Development (HUD) requirement.

Schorr requested this item be discussed at a future meeting with the village boards.

**5. YOUTH SERVICES CENTER PER DIEM FOR CONTRACT COUNTIES** – Sheli Schindler, Youth Services Center Director

Schindler stated 33 counties contract for services with the Youth Services Center (YSC). Last year, this involved 216 care days with revenue for the county totaling \$59,000 (per diem rate of \$276). The actual cost of care is \$571 per day.

Schorr said if the per diem is increased, it may preclude some counties from continuing to contract with Lancaster County. She felt a \$300 per diem would provide some additional funds to offset Lancaster County's costs.

**MOTION:** Schorr moved and Yoakum seconded to authorize Schindler to set the per diem rate charged to counties contracting with the Youth Services Center at \$300 per day.

Vest stated it would be helpful to know what other facilities' costs are when setting per diem rates.

**ROLL CALL:** Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

**6. EXECUTIVE SESSION (PENDING AND POTENTIAL LITIGATION) – Dan Zieg, Deputy County Attorney**

**MOTION:** Schorr moved and Amundson seconded to enter Executive Session at 9:44 a.m. for the purposes of potential and pending litigation and to protect the public interest.

The Chair said it has been moved and seconded that the Board enter Executive Session.

**ROLL CALL:** Schorr, Amundson, Vest, Yoakum and Flowerday voted yes. Motion carried 5-0.

The Chair restated the purpose for the Board entering Executive Session.

**MOTION:** Amundson moved and Schorr seconded to exit Executive Session at 10:10 a.m. Schorr, Amundson, Vest, Yoakum and Flowerday voted yes. Motion carried 5-0.

**7. BREAK**

No break was taken.

**ACTION ITEMS**

**A. Lancaster County EEOP Certification**

Ames said the Board needs to re-certify the certification (see agenda packet).

**MOTION:** Yoakum moved and Vest seconded to recertify the Lancaster County EEOP Certification. Vest, Schorr, Amundson, Yoakum and Flowerday voted yes. Motion carried 5-0.

**B. Declaration No. D-20-0003, Terminating Declaration No. D-20-0002, In the Matter of Declaring a Disaster or Emergency Pursuant to Neb. Rev. Stat. §81-829.50 In Response to the Imminent Danger of Civil Disturbance, Disorder, and Riot.**

**MOTION:** Amundson moved and Yoakum seconded approval of the Declaration No. D-20-0003. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

**C. Human Resources Policy Bulletin 2020-6, Workplace Response to COVID-19.**

Derbin noted this policy bulletin is for employees only and was passed by the Personnel Policy Board.

**MOTION:** Yoakum moved and Vest seconded approval of Policy Bulletin 2020-6, Response to COVID-19. Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

**D. Determination of Level of Review for Lancaster County Housing Rehabilitation Program**

Derbin stated the program relates to the earlier SENDD agenda item (see agenda packet). Additional items regarding the program will be on the upcoming Tuesday agenda for Board action.

**MOTION:** Yoakum moved and Amundson seconded a motion approving Determination of Level of Review for Lancaster County Housing Rehabilitation Program. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

**CHIEF ADMINISTRATIVE OFFICER REPORT**

**A. Letter from Nebraska City Utilities Regarding Sale of Bennet Shop**

Eagan said both the Bennet Historical Society and Nebraska City Utilities have expressed an interest in the property (see agenda packet). The item will be further discussed at a future staff meeting.

**B. Nebraska Regional Interoperability Network (Resumes for Nominations)**

**MOTION:** Schorr moved and Vest seconded to reappoint Carla Zarybnicky to the Nebraska Regional Interoperability Network. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

## **DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT**

### **A. Lancaster County 2020 Priorities**

No updates were given.

## **DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED**

### **A. Region V Behavioral Health Advisory Committee Meeting – Yoakum**

Yoakum reported Region V received grants both to hire temporary staff and to provide additional counseling. The Executive Director's salary was also discussed.

### **B. Region V Governing Board Meeting – Yoakum**

This was included with Item 13A.

### **C. Lincoln - Lancaster County Board of Health – Flowerday**

Flowerday stated the meeting was cancelled.

### **D. Public Building Commission – Amundson / Flowerday**

Amundson said progress reports on the Assessor's Office and Hall of Justice construction projects were provided. She noted \$15,000 in expenses were incurred for paint removal and window replacement due to the recent protests. She said masks will be recommended for the public entering the buildings and signage is being updated prior to reopening to the public.

### **E. Lancaster County Mental Health Crisis Center Advisory Committee – Yoakum**

Yoakum said records are being uploaded electronically, revenue was slightly higher than projected and there were 700 admissions last year.

## **8. DEPARTMENT BUDGET HEARINGS – Dennis Meyer, Budget and Fiscal Officer**

### **A. County Sheriff (651) – Terry Wagner, Sheriff**

Meyer reviewed the budget request (Exhibit 2) which is 3% higher than the current budget. Wagner noted overtime increases are partially due to wage increases. Additionally, supplies have increased as a result of the pandemic. Those costs should be reimbursed by the Federal Emergency Management Agency (FEMA). Information Services (IS) costs are increasing due to the change in cost allocation calculation. Fares and lodging are for extraditions and are based upon previous years actual expenditures.

Meyer noted that one more patrol deputy is included in the budget request. Wagner explained that this is the fourth of six hires that have been planned for over a multi-year time frame.

Captain Jon Vic said the Technology Fund request of \$13,470 is to replace several desk top computers with laptops as part of their five-year replacement schedule.

Meyer asked about the Criminal Justice Information System (CJIS) updates and Wagner said the Sheriff's portion would be about \$1,500,000 with roughly \$1,000,000 of this amount being offset by the use of forfeited asset funds. Chief Deputy Todd Duncan noted the estimated cost was developed by their consultant and that an RFP has not yet been released. This project will also include County Corrections and the Lincoln Police Department (LPD).

Wagner said the LPD has offered use of their firing range but the Sheriff's Office will need to construct a building to serve as a training facility. He estimated the cost to be \$1,000,000 with approximately 50% being covered by forfeited asset funds.

Flowerday asked about body cameras. Wagner said \$127,000 remains in a sinking fund for this purpose. He anticipated they will need an additional staff person to manage the server. Additionally, for every 100 cameras an additional prosecutor was needed in other jurisdictions. Vic added the life cycle of a camera is three years and that costs could be spread out over that time. Storage and employee costs would be about \$171,000 per year.

Amundson believed the cameras are important for the Sheriff's Office in order to provide additional accountability to the public.

Flowerday did not necessarily support a phased-in approach for the cameras as this could cause an issue if there is an incident whereby a recording was not available.

A copy of a letter from the American Civil Liberties Union Foundation regarding body-worn cameras for the Lancaster County Sheriff was referenced (Exhibit 3)

#### **B. County Attorney (652) – Pat Condon, County Attorney**

Meyer reviewed the budget request (Exhibit 4). Condon noted part of the increase is due to a retirement. There are also budget increases related to Information Services (IS) and Geographic Information System (GIS) costs. He noted there will also be additional expense related to the CJIS update which will occur the following fiscal year. He said an additional child support attorney has also been hired.

Condon noted that with the increased use of body cameras, they will possibly need two or three additional attorneys at mid-year. He explained that one incident captured by an in-car camera may require eight hours of review. Additionally, an officer's body-cam video for the entire day may also need to be reviewed and the number of public records requests will likely increase.

Amundson believed these costs are necessary to protect the public and staff.

Condon said there could be some long-term savings as more video evidence becomes available for trials.

Condon said they are trying to reduce costs by re-examining the necessity of extradition of non-violent offenders.

In response to a question by Meyer, Condon said the addition of attorneys would require more office space. There may be some reconfiguration options using conference room space.

## **9. COVID-19 UPDATE AND RESPONSE**

Pat Lopez, Interim Director, Lincoln-Lancaster County Health Department, said there were currently 1,397 COVID-19 cases in Lancaster County. She said of the 6% of residents in the County tested, 7.2% were positive. She said hospital capacity remains good.

## **10. ACTION ITEMS**

- A. Lancaster County EEOP Certification**
- B. Declaration No. D-20-0003, Terminating Declaration No. D-20-0002, In the Matter of Declaring a Disaster or Emergency Pursuant to Neb. Rev. Stat. §81-829.50 In Response to the Imminent Danger of Civil Disturbance, Disorder, and Riot.**
- C. Human Resources Policy Bulletin 2020-6, Workplace Response to COVID-19.**
- D. Determination of Level of Review for Lancaster County Housing Rehabilitation Program**

## **11. CHIEF ADMINISTRATIVE OFFICER REPORT**

- A. Letter from Nebraska City Utilities Regarding Sale of Bennet Shop**
- B. Nebraska Regional Interoperability Network (Resumes for Nominations)**

## **12. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT**

- A. Lancaster County 2020 Priorities**

## **13. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED**

- A. Region V Behavioral Health Advisory Committee Meeting – Yoakum**
- B. Region V Governing Board Meeting – Yoakum This was included with 13 A**
- C. Lincoln - Lancaster County Board of Health – Flowerday**
- D. Public Building Commission – Amundson / Flowerday**

**E. Lancaster County Mental Health Crisis Center Advisory Committee –  
Yoakum**

Items 10-13 were moved forward on agenda.

**14. SCHEDULE OF BOARD MEMBER MEETINGS**

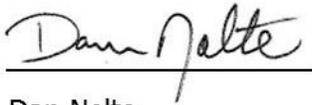
Informational only.

**15. EMERGENCY ITEMS**

There were no emergency items.

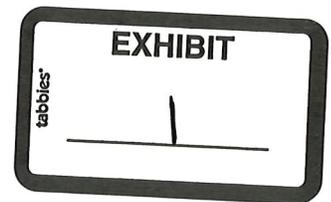
**16. ADJOURNMENT**

**MOTION:** Schorr moved and Vest seconded to adjourn the meeting at 11:42 a.m. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk





**Kissel, Kohout,  
ES Associates LLC**

301 South 13th Street Suite 400  
Lincoln, Nebraska 68508  
kisselkohoutes.com  
Phone: 402-476-1188  
Fax: 402-476-6167

**LEGISLATIVE MEMORANDUM**

TO: Lancaster County Board of Commissioners  
FROM: Joseph D. Kohout  
Brennen L. Miller  
DATE: June 10, 2020  
RE: Weekly Report

---

Good Morning. Please accept this as your weekly report for the 2020 session of the Legislature for the date noted above. Since the last report on June 4, 2020, the Legislature has remained in recess due to COVID-19 concerns. However, Speaker Scheer has announced that the Legislature will reconvene on July 20<sup>th</sup> and will adjourn Sine Die on August 13<sup>th</sup>. Further, he has indicated that in the coming weeks he will be providing a memo regarding safety procedures that will be utilized for the remaining 17 days.

**INTERIM STUDIES**

We have mentioned in previous reports that we should pull together ideas for interim studies. Here is what has been received:

1. 24/7 Sobriety;
2. Review of fees and fines;
3. LR183 follow up;
4. Move the cost of housing HHS Offices back to the state; and
5. Minimizing barriers for individuals being released from the County Jail to obtain a state ID

We attached draft versions of the interim studies to reports in weeks past. We encourage you to review the reports for action.

As we have previously mentioned, we will need to be cognizant of is how much time we have post-adjournment to do interim studies. With session adjourning on August 13, 2020 and elections in November, the window for interim studies will be abbreviated.

## **JUDICIARY COMMITTEE LISTEN SESSIONS**

This week the members of the Legislature's Judiciary Committee met in both Omaha and Lincoln for listening sessions following the large protests following the death of George Floyd in Minneapolis. In total the committee heard around 14 hours of testimony from citizens expressing their concern on race and law enforcement. While new bills cannot be introduced in the 2020 session, we believe these sessions and the comments therein could produce amendments to current legislation, and new legislation in the 2021 session. Which specific changes that will be proposed is yet to be seen, however it is likely that some action focusing on law enforcement funding, and training for law enforcement members was commonly stated by testifiers.

While the listening sessions have concluded, we expect conversations and calls for action to be strong as we enter the reconvened 2020 session on July 20<sup>th</sup>.

## **CARES ACT FUNDING**

On May 27, 2020, during his daily press conference, Governor Ricketts announced how he intends the state to spend the federal CARES Act dollars distributed to Nebraska. Please note that below is a general outline of what was announced, and the PowerPoint utilized by the Governor was attached to the email that contained the May 28, 2020 report. Here is how he intends to distribute the funds:

### **GOVERNMENTS: \$180 MILLION**

*State Government - \$80 Million; Local Governments - \$100 Million*

Dollars will be for reimbursement of direct costs associated with COVID including PPE, overtime, sanitizing spaces, dedicated payroll for COVID public safety employees. Counties, in order to be eligible, must have 'business as usual' by June 8th (open public offices and services). Subsequent to this report, NACO has indicated that the Governor has agreed to push this back one week to June 15, 2020.

### **COMMUNITY CARES PROGRAM: \$85 MILLION**

*Behavioral Health Regions - \$5 Million; Community Collaboratives - \$20 Million; Providers and/or Non-Profits demonstrating increased demand and lower donations \$40 Million; Shelters and/or Housing - \$20 Million*

Specifics of this program are being established by the Nebraska Department of Health and Human Services

### **SMALL BUSINESSES/LIVESTOCK STABILIZATION: \$392 MILLION**

*Small businesses between 5-49 employees; Livestock operations between 1-10 employees*  
Distributed in \$12,000 grants to all qualified

### **REMOTE ACCESS, WORKFORCE RETRAINING, GALLUP: \$62 MILLION**

*Rural broadband development - \$40 Million; Workforce Retraining - \$16 Million; Gallup Training - \$1 Million*

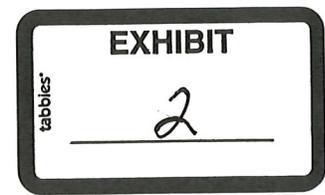
Rural broadband development with Impacting 26,285 households in 41 communities of 1,000-5,000 in population and workforce retraining will include \$1,100 grants for students (up to 12,000 total) and Career Coaches, administration and faculty at a total of \$2.4 Million.

**UNEMPLOYMENT TRUST FUND: \$427 MILLION**

**REQUEST FOR DELAY OF OPENING ON JUNE 15, 2002**

Two weeks ago, during this meeting, we discussed a potential request of the administration to potentially consider an exception for Lancaster County from June 15 to June 22, 2020. Subsequent to the meeting, we became aware of a suggestion that Sarpy County was considering a request as well. That desire and the telephone number of Chairman Don Kelly were communicated to Chairman Flowerday.

This concludes our report for this week.

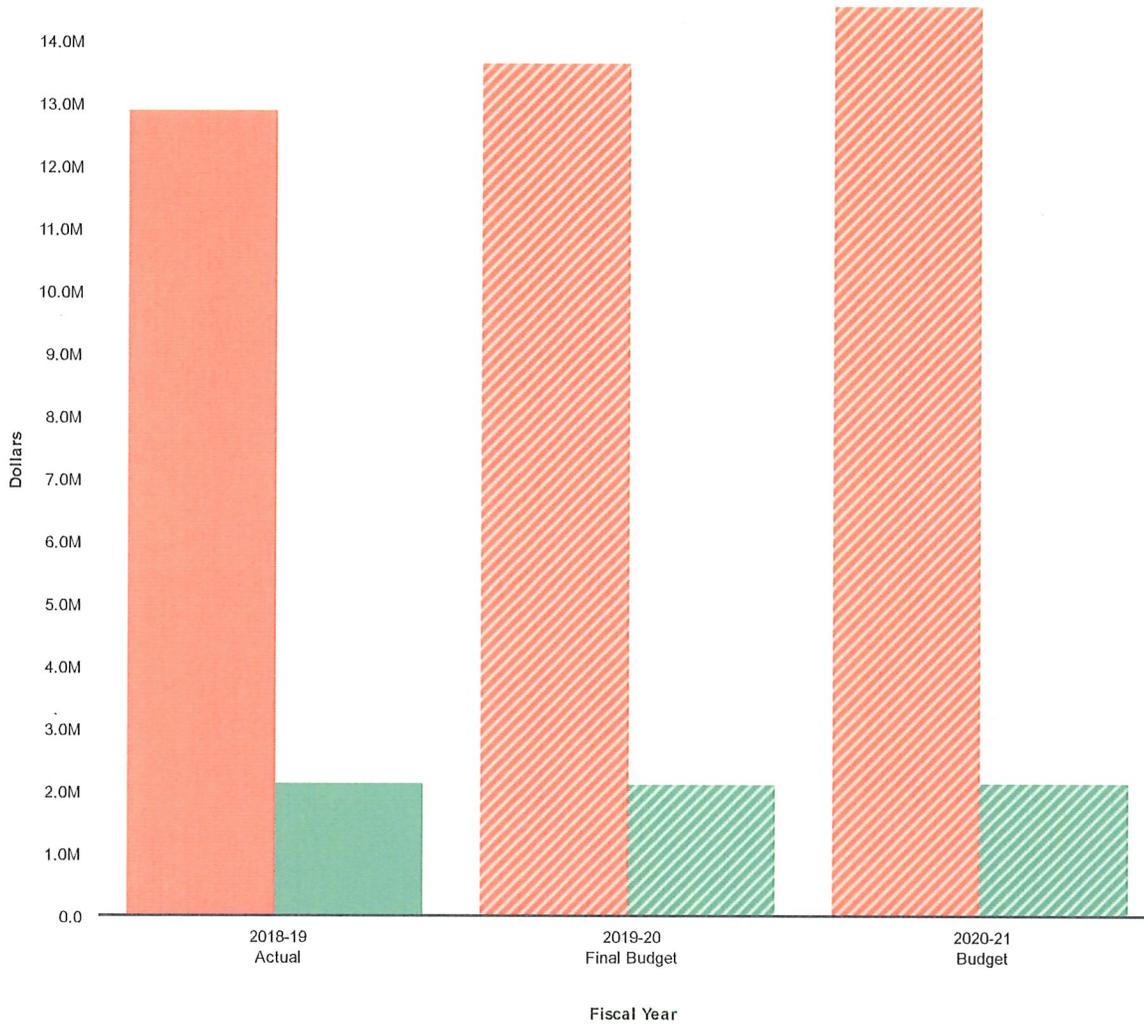


# June 11, 2020 Department Budget Hearings

County Sheriff

## Visualization

Sort Li  
● E  
● F



Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
<b>REVENUES</b>	\$ 2,134,676	\$ 2,120,696	\$ 2,134,221
<b>CHARGES FOR SERVICES &amp; FEES</b>	2,004,706	1,925,244	1,928,451
<b>OTHER SERVICE REVS/REIMB</b>	1,559,473	1,500,224	1,478,431
(55860) Security Services	636,156	658,207	681,455
(55810) Contract Revenue/Reimbursement	685,073	626,135	626,135
(55896) Other Reimb & Refunds	238,243	215,882	170,841
<b>FEES</b>	445,234	425,020	450,020
(55320) Sheriff's Fees	273,232	265,000	280,000
(55321) Sheriff's Inspection Fees	171,990	160,000	170,000
(55235) Distress Warrant Mileage	12	20	20
<b>INTERGOVERNMENTAL REVENUE</b>	79,458	149,671	157,704
<b>FEDERAL REVENUES</b>	79,458	149,671	157,704
(54399) Miscellaneous Federal Receipts	65,275	86,604	86,604
(54165) Justice Assistance	0	45,000	45,000
(54120) Highway Streets	14,183	18,067	26,100
<b>TRANSFERS</b>	44,704	38,181	40,506
<b>FUND TRANSFERS</b>	44,704	38,181	40,506
(59310) Grant Transfers	44,704	38,181	40,506
<b>OTHER REVENUES</b>	5,682	7,500	7,500
<b>SALE OF FIXED ASSETS</b>	5,468	7,500	7,500

Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
(58210) Sale of Equipment	5,468	7,500	7,500
▼ OTHER MISC REVENUE	213	0	0
(58595) Other Miscellaneous Revenues	213	0	0
▼ INTEREST INCOME	126	100	60
▼ INTEREST INCOME	126	100	60
(57195) Other Interest Income	126	100	60
▼ EXPENSES	12,898,876	13,646,568	14,554,432
▼ PERSONAL SERVICES	10,785,451	11,391,074	11,883,163
▼ SALARIES & WAGES	7,670,642	7,932,668	8,496,293
(61210) Regular Salary	7,065,590	7,329,056	7,856,665
(61310) Overtime	359,111	350,000	381,931
(61110) Official's Salary	126,123	130,057	132,152
(61150) Deputy's Salary	119,818	123,555	125,545
▼ EMPLOYEE BENEFITS	3,003,177	3,336,980	3,259,373
(61530) Group Health Insurance	1,691,436	1,851,780	1,855,367
(61520) Retirement Contributions	578,456	605,330	609,904
(61510) FICA Contributions	561,289	592,911	623,192
(61660) Post-Employment Health Program	79,124	182,663	64,025
(61540) Group Dental Insurance	70,919	78,401	80,817
(61650) Long-Term Disability	21,953	25,895	26,068
▼ OTHER COMPENSATION COSTS	111,632	121,426	127,497
(61750) Workers' Comp Insurance	111,632	121,426	127,497
▼ OTHER CHARGES & SERVICES	1,462,858	1,505,557	1,877,998
▼ OTHER CONTRACTED SERVICES	557,823	574,403	885,959
(64295) Other Misc Contracted Svcs	371,947	347,149	400,308
(64285) City Information Services	130,200	132,659	354,154
(64175) Comput Softwr Maint/License	26,559	63,911	101,748
(64288) GIS Information Services	8,916	8,488	23,749
(64286) VOIP Information Services	16,163	16,196	0
(64220) Laundry & Dry Cleaning	4,038	6,000	6,000
▼ RENTALS	311,622	311,622	311,623
(66520) Building Rent	311,622	311,622	311,623
▼ REPAIR & MAINTENANCE COSTS	215,779	251,027	264,177
(66210) Motor Vehicle R&M	150,515	179,717	192,867
(66265) Communication Equip R&M	64,912	70,110	70,110
(66410) Other Equipment R&M	93	800	800
(66220) Office Equipment R&M	259	400	400
▼ INSURANCE & SURETY BONDS	180,608	180,578	195,810
(65915) Liability Insurance	140,111	138,267	140,680
(65920) Vehicle Insurance	38,671	40,411	50,730
(65935) Other Insurance	1,826	1,900	4,400
▼ COMMUNICATIONS	52,577	56,752	67,873
(64825) Cellular Phone Service	34,946	37,636	48,308
(64810) Telephone - Local	17,575	19,056	19,505
(64815) Telephone - Long Distance	57	60	60
▼ TRANS, TRAVEL & SUBSISTANCE	63,612	46,825	61,431
(64720) Fares	41,143	18,500	30,000
(64710) Meals	12,780	14,025	14,400
(64715) Lodging	7,585	12,000	14,731
(64735) Vehicle Rental	1,510	1,800	1,800
(64730) Parking & Tolls	264	500	500
(64745) Other Transport/Travel	330	0	0
▼ MISC FEES & SERVICES	42,759	42,800	44,325
(65645) Court Costs	13,367	16,000	16,000
(65670) Enrollment Fees & Tuition	15,856	11,400	15,000
(65845) Other Misc Fees & Services	9,463	11,000	11,825
(65660) Memberships & Dues	3,085	2,900	0
(65665) Books & Subscriptions	988	1,500	1,500
▼ PRINTING & ADVERTISING	16,939	16,700	20,700
(64910) Printing	11,449	9,000	13,000
(64915) Photocopying	3,897	4,200	4,200
(64925) Advertising	1,593	3,500	3,500
▼ CONTRACTED HEALTH SERVICES	10,187	13,150	13,150
(65110) Medical Services	10,187	13,150	8,860
(65140) Employee Physicals	0	0	4,290

Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
▼ POSTAGE, COURIER & FREIGHT	6,066	6,600	6,600
(64855) Postage	5,969	6,000	6,000
(64860) Freight & Express Charges	97	600	600
▼ UTILITIES	4,887	5,100	6,350
(66110) Electricity	2,180	3,000	4,000
(66115) Natural Gas	2,042	1,320	1,520
(66125) Refuse Disposal	665	780	830
▼ CAPITAL OUTLAY	405,146	434,521	457,881
▼ EQUIPMENT	405,146	434,521	457,881
(67410) Vehicles	236,642	256,890	269,981
(67495) Other Misc Equipment	149,317	155,731	166,000
(67403) Weapons & Safety Equipment	13,000	14,000	14,000
(67475) Computer Equipment	4,867	3,000	3,000
(67445) Communication Equipment	0	3,500	3,500
(67415) Office Equipment	1,320	1,400	1,400
▼ SUPPLIES	245,422	315,416	335,390
▼ ENERGY SUPPLIES	171,774	229,600	229,600
(63510) Motor Fuels	171,774	229,600	229,600
▼ OPERATING SUPPLIES	63,945	76,216	94,090
(63220) Uniforms	32,156	34,616	50,300
(63210) Ammunition & Target Range	15,168	23,000	23,690
(63345) Other Operating Supplies	16,004	17,000	13,000
(63280) Small Hand Tools	0	0	3,000
(63335) Minor Equipment	0	0	2,500
(63215) Education & Training Materials	242	1,000	1,000
(63225) Janitorial Supplies	375	600	600
▼ OFFICE SUPPLIES	7,869	8,300	8,700
(63110) Office Supplies	5,669	6,000	6,000
(63130) DP Supplies	2,200	2,300	2,700
▼ MEDICAL SUPPLIES	1,833	1,300	3,000
(63410) Medical Supplies	1,833	1,300	3,000
<b>Revenues Less Expenses</b>	<b>\$ -10,764,201</b>	<b>\$ -11,525,872</b>	<b>\$ -12,420,211</b>

Data filtered by Types, General Fund, County Sheriff and exported on June 5, 2020. Created with OpenGov

# Lancaster County Sheriff's Office

575 South 10<sup>th</sup> Street  
Lincoln, Nebraska 68508 – 2869

Phone (402) 441-6500

Fax (402) 441-8320

April 16, 2020

Commissioner Sean Flowerday, Chair  
Lancaster County Board of Commissioners  
555 South 10<sup>th</sup>  
Lincoln, NE 68508

Dear Commissioner Flowerday,

Attached is the 2020-2021 budget for the Lancaster County Sheriff's Office. The FY2020-21 budget submitted is 3% (\$428,884) over the FY 2019-20 approved budget. Below are highlights of the proposed operating budget line items that show an increase or decrease deserving explanation.

Areas of change in excess of 10% and/or \$25,000:

**Overtime, (61310) \$31,931 (9%)** mainly due to two years of salary increases approved by the Board, one of which was overlooked in last year's budget and increased UNL functions which are reimbursed.

**Uniforms, (63220) \$15,684 (45%)** As we have discussed with the Board during mid-year budget review we adjusted this amount to the actual expenses from the past year.

**Medical Supplies (63410) \$1,700 (131%)** Mainly to replace Personal Protective Equipment used during the COVID-19 pandemic. Should be reimbursable by FEMA.

**Computer Software Maint/Lic, Object Code 64175, \$37,837 (59%)** Licenses for our Mobile Data Computers which heretofore was part of LPD's CAD system and paid by the city as well as software costs that were paid with forfeited assets and now transferred to the general budget.

**Information Services (64285), increased \$221,495 (167%)** A recalculation in the billing from I.S.

**G.I.S. (64288) \$15,261 (180%)** A recalculation in the billing from I.S.

**Cell Phones: \$10,672 (28%)** County owned cell phones for investigators/fugitive task force due to defense attorneys subpoenaing cell phones for texts/email information.

**Lodging (64715) \$2,731 (23%) and Fares (64720) \$11,500 (62%)** we have increased these line items to accurately account for actual travel expenses from previous years due to the increase in prisoner extraditions.

**Enrollment Fees and Tuition (65670) \$3,600 (32%)** Required for employee training. Equates to \$108 per employee.

**Other Operating Supplies (63335) \$4,000 (24%)** decrease due to a new line item, Small Hand Tools, 63280, and Minor Equipment 63335 to track these items more efficiently in our inventory.

If you have any questions regarding the submitted FY2020-21 budget, please don't hesitate to contact me.

Sincerely,



Terry T. Wagner  
Lancaster County Sheriff



**Lancaster County  
Conferences, Training and Travel Expenses  
2020-21 Budget**

**Business Unit Name** Sheriff's Office

**Business Unit #** 6510

Conference/Training Session	Object Code		AMOUNT
	Name	#	
Meals per diem for travel/training	Meals	64710	2,400
Meals for basic academy students	Meals	64710	6,000
Meals for prisoner extraditions	Meals	64710	6,000
Lodging for prisoner transports	Lodging	64715	4,340
Lodging for all other travel (primarily training conferences)	Lodging	64715	10,391
Airfare for prisoner transports	Fares	64720	21,500
Airfare for training/travel	Fares	64720	1,500
Vehicle rental	Veh. Rental	64735	1,800
Enrollment fees & tuition for employee training conferences/classes (~\$110/employee/year)	Tuition	65670	12,000
Enrollment fees & tuition for new deputies attending basic academy	Tuition	65670	3,000
<b>Total</b>			<b>68,931</b>

**Lancaster County  
Employee Information  
2020-21 Budget**

**Department Name** Sheriff's Office

	FY19-20 Budget	FY20-21 Request
<b>Number of Full Time Equivalents (FTE's)</b>	111.00	111.00
<b>Breakdown of FTE's:</b>		
Full Time	111.00	111.00
Part Time	0.00	0.00
Temporary	0.00	0.00
On Call	0.00	0.00
Positions not filled	0.00	0.00
<b>Retirements:</b>		
Number of Employees	0.00	0.00
Cost of Payouts (Include Vacation and PEHP)	0.00	0.00

**Lancaster County  
Federal Revenues  
20-21 Budget**

Department Name: County Attorney

Budgeted Amount FY2021	Federal Grantor/ Program Title/ CFDA Number	Business Unit	Revenue Account	Positions Funded by Grant	Grant Period	County Match
100,000	Justice Assistance Drug Program 16.738	6520	54165	Two Attorneys - partial funding	Ongoing	
1,200,000	Welfare IV-D Program 93.563	6520	54245	Three Attorneys and 16 Staff positions	Ongoing	
45,000	Federal Juvenile Justice 93.603	6520	54260	Two Attorneys- partial funding	Ongoing	
1,345,000						0

**Lancaster County  
Future Projects and Upgrades  
20-21 Budget**

Department Sheriff's Office

SF= Sinking Fund

Estimated Fiscal Year	Estimated Amount	Description of Project or Upgrade
2021	0	Weapons Replacement- Estimated project cost of \$60,000. Current SF balance is \$60,000. We plan to expend this fund in 2021 and will begin requesting additional SF deposits in FY 22 to plan for future replacements.
2021	0	Bodyworn Cameras- Estimated cost of initial equipment purchase is \$115,000. \$127,000 sinking fund balance = \$XXX estimated amount (gap)
2021	0	Radio System- address coverage gaps
2021-2022	800,000*	CJIS Upgrade- LSO's estimated share of \$1.5 million - \$200,000 SF balance - \$500,000 seizure fund balance = estimated gap of \$800,000.
2021-2022	500,000	Firearms Range- Estimated cost of \$1 million - \$2,800 SF balance - \$500,000 seizure fund balance = estimated gap of \$500,000.
2021	0	eCitations- Estimated cost to complete project is \$30,000. Current SF balance is \$30,000.
		* I have submitted a request to our forfeited assets committee for \$500,000 in additional seizure funds for CJIS. The request will be reviewed at our next meeting in May. If approved, that would reduce our request from the County general fund to \$300,000.
	500,000	<b>TOTAL</b>

**Microcomputer Estimate**

04/22/2020

<b>County Sheriff</b>	
Control #	188993

Funding Source	
Acronym:	JLS
Special Funding Source:	

Hardware		PART #	Purchase Price	Qty	Disposal Fee	Total
x	HP ProDesk 600 G5 Desktop Mini, i5-9500T 3.7GHz, 16 GB, 256GB SSD, W10P64, STD Stock	7PE01UT#ABA	\$759.00	7	\$2.00	\$5,327.00
x	USB External DVDRW Drive	GP65NB60	24.99	7		\$174.93
x	HP E223 21.5-inch Widescreen LED backlit LCD Monitor	1FH45AA#ABA	\$130.00	7	\$3.00	\$931.00
	HP EliteBook 850 G6, 4.8GHz i7-8665U, 16GB, 512GB SSD, BT, W10P, 15.6" 1920x1080, 3/3/0	7KK20UT#ABA	1,379.00	4	\$2.00	\$5,524.00
	HP 9x5 NBD on-site w/ Off site Accidental Damage Protection 3 Yr Warranty for Notebooks	UC279E	107.00	4		\$428.00
	HP 2013 UltraSlim Docking Station - For 650 and 850 laptops	D9Y32AA#ABA	99.00	4		\$396.00
x	USB External DVDRW Drive	GP65NB60	24.99	4		\$99.96
	HP M607dn 52PPM Network, Tray, 250000 ppmmonth duty cycle	K0Q15A#BGJ	\$947.00	1	\$6.60	\$953.60
	Shipping and Handling	S&H	\$0.00	1		\$0.00
			<b>Total Hardware Cost</b>			<b>\$13,834.49</b>

Software	PART #	Purchase Cost	Qty
----------	--------	---------------	-----

**From:** [Chris L. Laird](#)  
**To:** [PCRequest](#)  
**Subject:** LSO Microcomputer quote for 2020-2021 Budget  
**Date:** Tuesday, April 7, 2020 12:26:33 PM

---

Please provide a quote for the following items to support the LSO microcomputer request for the County 2020-2021 budget.

7 – HP 600 G5 mini or better, i5-9500T, 16 GB RAM, 256 SSD, Win 10 Pro, with WiFi if possible like last years model.

7 - External DVDRW Drives.

7 – Server CAL's

7 – HP 22" Monitors

4 – HP EliteBook 850 G6 or better. I7-8665U, 16 GB RAM, 256 or 512 SSD, BT, Win10Pro64, 15.6 screen, 1920x1080. 3/3/0

4 – HP UltraSlim Docking station 2013 for 650 & 850.

4 – External DVDRW Drives.

4 – Server CAL's

1 – HP M607n LaserJet Printer.

Thank you,

Chris

402-441-8698

[claird@lancaster.ne.gov](mailto:claird@lancaster.ne.gov)



June 9, 2020

County Commissioner Chair Sean Flowerday  
County Commissioners for Lancaster County, Nebraska  
555 South 10<sup>th</sup> Street  
Lincoln, Nebraska 68508

RE: Body-Worn Cameras for Lancaster County Sheriff

Commissioner Flowerday,

For over 50 years in Nebraska, the ACLU has worked in courts, legislatures, and communities to protect the constitutional and individual rights of all people. With a nationwide network of offices and millions of members and supporters, we take up the toughest civil liberties fights. Beyond one person, party, or side — we the people dare to create a more perfect union.

The deaths of George Floyd in Minnesota and James Scurlock in Nebraska have prompted a compelling community response and elevated our critical dialogue about policing and racial equity in our communities. Local leaders like you are uniquely positioned to take the next important steps to lead our community and state forward now when your leadership is perhaps needed most.

As such, together with our partners at Black and Pink and I Be Black Girl, the ACLU of Nebraska has developed this initial Nebraska specific inventory with a lengthy section on a policy blueprint of measures currently pending before the Nebraska legislature that should be considered for your full support via resolution as State Senators prepare to return to session in July. Additionally, it is incumbent on you as local leaders to also convene hearings and take action on Lancaster County’s official response to recent protests and broader issues such as police practices and accountability, anti-bias and de-escalation training for law enforcement, use of force, cash bail, prosecutor accountability, sentencing reform, sensible drug policy, police contracts, and school police programs. We also ask you to specifically investigate the militarized response to recent protests in Lincoln and Lancaster County including the aggressive use of force, chemical irritants, rubber bullets, and mass arrests. We will continue to update and evolve this list and are happy to provide any additional assistance to the county board at any time.



Nebraska

134 S. 13th St. #1010  
Lincoln, NE 68508  
(402) 476-8091  
aclunebraska.org



In the wake of recent events it was also reported that Commissioner Flowerday and other Commissioners were in dialogue with Lancaster County Sheriff Terry Wagner regarding body-worn cameras.<sup>1</sup> While this may be an important step to improve transparency and accountability it is also woefully myopic. Additionally, police accountability measures like this should be paid for with existing funds and law enforcement budgets closely scrutinized by all stakeholders who should hear the community cries for how we can all work together to minimize the role of law enforcement to true public safety issues and reinvest existing funds for law enforcement to other community development efforts and family supports. Thus, while affirming that general position we do write today to provide a general history and context regarding the evolution of body cameras in Nebraska because you have publicly elevated it and as it can be one important tool to improve accountability for the Sheriff's office. Video observation is a powerful tool—indeed Mr. Floyd's killing was captured on video and shared around the world to profound effect.

In the 2016 Legislative session the ACLU of Nebraska, Media of Nebraska, and law enforcement leaders, came together to support LB 1000 which was adopted on an overwhelming vote of 45-0. LB 1000 required the Nebraska Crime Commission to develop uniform, minimum standards about the use of body-worn cameras as well as standard rules for retaining the recordings.

On January 1, 2017, the Nebraska Crime Commission's uniform, minimum policies went into effect for law enforcement agencies. Individual police agencies may go beyond these minimum standards, and no agency is required to purchase or use body-worn cameras. Should Lancaster County decide to provide body-worn cameras for the Sheriff's Department, we encourage the Sheriff to create a policy beyond the minimum developed by the Crime Commission to ensure public confidence.

The uses of dash and body-worn cameras ultimately ensure that the public can see what happens on the street. Dash and body-worn cameras can be a win-win: preventing police misconduct as well as false accusations against officers. Many police jurisdictions are standardizing their camera policies and the maintenance and retention policies of recordings. In 2016, the Nebraska Legislature developed a uniform policy regarding automatic recording of police-civilian interaction which includes minimum retention policies so that such recordings can be preserved and reviewed.

Admittedly there is a cost to acquire the body-worn cameras along with a cost to maintain the recordings. Installing confidence in our law enforcement agencies is worth that cost. Body-worn cameras that are used in line with best practices may be one small part of the solution to preventing abuse of power by police officers.

---

<sup>1</sup> [https://journalstar.com/news/local/crime-and-courts/lancaster-county-commissioner-wants-sheriffs-office-to-get-body-cameras/article\\_152e8d46-14b9-50c1-a055-e9c76db07dd1.html](https://journalstar.com/news/local/crime-and-courts/lancaster-county-commissioner-wants-sheriffs-office-to-get-body-cameras/article_152e8d46-14b9-50c1-a055-e9c76db07dd1.html)

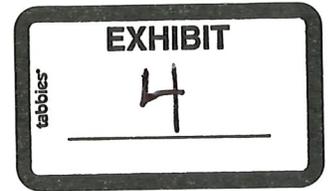
In closing, thank you for your time and consideration of these measures and for your continued commitment to public service. We fully appreciate the challenges to which you are attending, in addition to your regular duties at work and home, you are stewarding the community through a novel pandemic, addressing a sharp economic recession, and facing a local community response to the deaths of George Floyd and James Scurlock. We respect and appreciate your sacrifice and we thank you for your leadership.

Respectfully,

A handwritten signature in black ink, appearing to read 'S.E.', with a long horizontal flourish extending to the right.

Spike Eickholt  
Attorney at Law

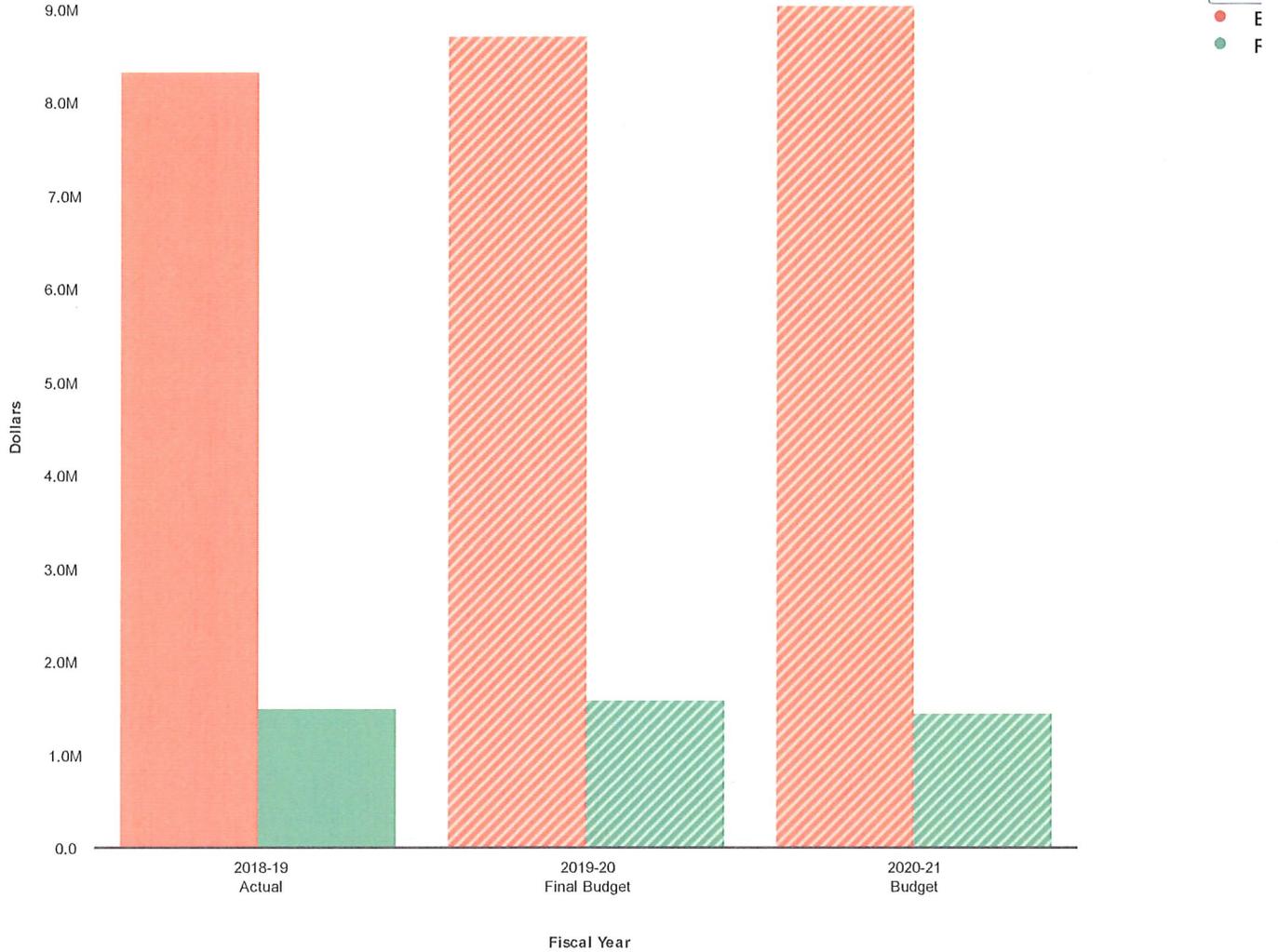
**ACLU**  
AMERICAN CIVIL LIBERTIES UNION  
FOUNDATION  
Nebraska



# June 11, 2020 Department Budget Hearings

County Attorney

## Visualization



Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
<b>▼ REVENUES</b>	\$ 1,503,319	\$ 1,591,386	\$ 1,451,000
▼ INTERGOVERNMENTAL REVENUE	1,398,520	1,579,386	1,345,000
▼ FEDERAL REVENUES	1,398,520	1,579,386	1,345,000
(54245) Welfare IV D Reimbursement	1,258,224	1,200,000	1,200,000
(54165) Justice Assistance	35,796	170,000	100,000
(54260) Federal Juvenile Justice	104,500	104,500	45,000
(54220) Domestic Violence Assistance	0	104,886	0
▼ TRANSFERS	87,108	0	94,000
▼ FUND TRANSFERS	87,108	0	94,000
(59310) Grant Transfers	87,108	0	94,000
▼ CHARGES FOR SERVICES & FEES	13,902	12,000	12,000
▼ OTHER SERVICE REVS/REIMB	12,960	12,000	12,000
(55896) Other Reimb & Refunds	12,960	12,000	12,000
▼ FEES	942	0	0
(55320) Sheriff's Fees	942	0	0

Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
▼ OTHER REVENUES	3,789	0	0
▼ OTHER MISC REVENUE	3,789	0	0
(58595) Other Miscellaneous Revenues	3,789	0	0
▼ EXPENSES	8,337,260	8,714,112	9,038,510
▼ PERSONAL SERVICES	7,034,947	7,510,210	7,774,295
▼ SALARIES & WAGES	5,248,123	5,604,560	5,750,430
(61210) Regular Salary	4,634,334	4,976,129	4,984,377
(61150) Deputy's Salary	438,671	466,184	601,192
(61110) Official's Salary	162,502	162,247	164,861
(61250) Temporary Salary	12,072	0	0
(61310) Overtime	544	0	0
▼ EMPLOYEE BENEFITS	1,786,824	1,905,650	2,023,865
(61530) Group Health Insurance	925,941	938,355	959,892
(61520) Retirement Contributions	380,662	436,554	441,933
(61510) FICA Contributions	380,323	423,982	435,098
(61660) Post-Employment Health Program	47,275	51,350	131,002
(61540) Group Dental Insurance	36,760	37,475	38,083
(61650) Long-Term Disability	15,863	17,934	17,857
▼ OTHER CHARGES & SERVICES	1,240,735	1,170,902	1,227,715
▼ CONTRACTED HEALTH SERVICES	556,170	485,000	492,000
(65110) Medical Services	488,775	420,000	425,000
(65145) Hospitalization	67,395	65,000	67,000
▼ RENTALS	322,941	323,183	323,183
(66520) Building Rent	322,941	323,183	323,183
▼ OTHER CONTRACTED SERVICES	220,803	215,657	271,767
(64285) City Information Services	126,728	123,200	191,854
(64150) Consulting Services	43,512	42,500	35,000
(64175) Comput Softwr Maint/License	16,143	16,000	16,000
(64295) Other Misc Contracted Svcs	10,000	10,000	15,000
(64286) VOIP Information Services	16,429	16,395	0
(64288) GIS Information Services	7,991	7,562	13,913
▼ MISC FEES & SERVICES	68,493	77,752	69,500
(65680) Civil Fees	19,229	25,000	20,000
(65660) Memberships & Dues	18,989	19,252	22,000
(65845) Other Misc Fees & Services	11,274	15,000	12,500
(65640) Witness fees	10,017	12,000	8,000
(65665) Books & Subscriptions	7,244	5,000	5,000
(65670) Enrollment Fees & Tuition	1,740	1,500	2,000
▼ POSTAGE, COURIER & FREIGHT	32,798	33,000	33,000
(64855) Postage	32,798	33,000	33,000
▼ PRINTING & ADVERTISING	28,873	27,000	28,000
(64915) Photocopying	24,144	23,000	24,000
(64910) Printing	4,729	4,000	4,000
▼ TRANS, TRAVEL & SUBSISTANCE	7,301	7,100	7,050
(64715) Lodging	1,772	3,000	3,000
(64725) Mileage	2,880	1,000	2,000
(64735) Vehicle Rental	466	2,000	1,000

Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
(64710) Meals	677	1,000	1,000
(64720) Fares	1,444	0	0
(64730) Parking & Tolls	63	100	50
▼ INSURANCE & SURETY BONDS	1,395	2,000	2,500
(65955) Employees' Bonds	1,395	2,000	2,500
▼ REPAIR & MAINTENANCE COSTS	1,745	0	500
(66220) Office Equipment R&M	1,745	0	500
▼ COMMUNICATIONS	216	210	215
(64810) Telephone - Local	216	210	215
▼ SUPPLIES	36,245	33,000	35,000
▼ OFFICE SUPPLIES	36,245	33,000	35,000
(63110) Office Supplies	36,245	33,000	35,000
▼ TRANSFERS & NON-CASH EXP	22,129	0	0
▼ INTER-FUND TRANSFERS	22,129	0	0
(69149) Transfer to Other Funds	22,129	0	0
▼ CAPITAL OUTLAY	3,204	0	1,500
▼ EQUIPMENT	3,204	0	1,500
(67465) Furniture & Fixtures	3,204	0	1,500
<b>Revenues Less Expenses</b>	<b>\$ -6,833,941</b>	<b>\$ -7,122,726</b>	<b>\$ -7,587,510</b>

Data filtered by Types, General Fund, County Attorney and exported on June 5, 2020. Created with OpenGov



**Lancaster County  
Employee Information  
2020-21 Budget**

Department Name County Attorney

	FY19-20 Budget	FY20-21 Request
<b>Number of Full Time Equivalents (FTE's)</b>		
<b>Breakdown of FTE's:</b>		
Full Time	71.00	72.00
Part Time	4.50	3.65
Temporary	0.00	0.00
On Call	0.00	0.00
Positions not filled	3.00	1.00
<b>Retirements:</b>		
Number of Employees	2.00	1.00
Cost of Payouts	Vac - \$24,556.32	Vac - \$17,528.40
(Include Vacation and PEHP)	PEHP - \$107,810.42	PEHP - \$83,552.04

**Lancaster County  
Federal Revenues  
20-21 Budget**

Department Name: County Attorney

Budgeted Amount FY2021	Federal Grantor/ Program Title/ CFDA Number	Business Unit	Revenue Account	Positions Funded by Grant	Grant Period	County Match
100,000	Justice Assistance Drug Program 16.738	6520	54165	Two Attorneys - partial funding	Ongoing	
1,200,000	Welfare IV-D Program 93.563	6520	54245	Three Attorneys and 16 Staff positions	Ongoing	
45,000	Federal Juvenile Justice 93.603	6520	54260	Two Attorneys- partial funding	Ongoing	
1,345,000						0

**Lancaster County  
Future Projects and Upgrades  
20-21 Budget**

Department County Attorney

Estimated Fiscal Year	Estimated Amount	Description of Project or Upgrade
20-21	4.3% of the County's total or 2.5% of the overall total	CJIS re-write
	0	TOTAL

04/17/2020

Microcomputer Estimate

Control #	
	189017

Funding Source	
Acronym:	
Special Funding Source:	

Hardware	PART #	Purchase Price	Qty	Disposal Fee	Total
x HP ProDesk 600 <b>G5</b> Desktop Mini, i5-9500T 3.7GHz, 16 GB, 256GB SSD, W10P64, STD Stock	7PE01UT#ABA	\$759.00	21	\$2.00	\$15,981.00
USB External blueray Drive	BW-16D1X-U	149.85	21		\$3,146.85
x HP E243 24-inch Widescreen LED Monitor	1FH47A8#ABA	\$158.00	23	\$4.50	\$3,737.50
HP ProBook 430 <b>G6</b> , 3.9GHz i5-8265U,8GB, 256GB SSD, BT, W10P64, 13.3" 1920x1080, 1/1/0	5VD75UT#ABA	\$715.00	3	\$2.00	\$2,151.00
HP Elite x2 <b>G4</b> i5-8365U, 8GB, 256GB SSD, W10P64, 13" 1920x1080, 3/3/0 <b>NO PEN</b>	8AD18UT#ABA	1,409.00	3	\$2.00	\$4,233.00
HP 9x5 NBD On-Site Accidental Damage Protection 3 Yr Extended Warranty for Notebooks	UB0E4E	107.00	3		\$321.00
Fujitsu FI-7160 scanner	PA03670B085	\$868.78	10	\$2.27	\$8,710.50
Camera, Logitech HD Pro Webcam C920	960-000764	\$69.99	20		\$1,399.80
Shipping and Handling	S&H	\$0.00	1		\$0.00
<b>Total Hardware Cost</b>		<b>\$4,236.62</b>			<b>\$39,680.65</b>

Software	PART #	Purchase Cost	Qty	Total
NO SOFTWARE				
<b>Total Software Cost:</b>		<b>\$0.00</b>		<b>\$0.00</b>
<b>Total Hardware/Software Cost</b>				<b>\$39,680.65</b>
<b>Estimated Installation Costs:</b>				<b>\$0.00</b>
<b>Total System Cost:</b>				<b>\$39,680.65</b>